

Privacy Policy

Stainless Plating Ltd are an established supplier of electroplating and non-destructive testing into the Aerospace Industry. We are committed to protecting and respecting the privacy of Individuals. Under the General Data Protection Regulation (GDPR) we are required to provide information about what Personal Data we collect and hold and how we use it. This Policy sets out the basis on how we will process any Personal Data that is provided to us.

The Purpose for Processing Personal Data

We need to process the Personal Data of Individuals who make an enquiries/orders for part or those who are employed by the business. We also process the Personal Data of Individuals who are Employees of our Company Clients. This Privacy Notice applies to any Individual whose Personal Data we process when providing products or employment.

What is the Lawful Basis for Processing Personal Data

The Lawful Basis for processing any Personal Data received or collected by us is for our Legitimate Interest in:

- Ensuring that the products we provide are appropriate
- Maintaining accurate transaction records in accordance with aerospace regulations
- Managing our business in an efficient way
- Complying with our legal and regulatory obligations

To provide our products or employment we will receive Individual Personal Data that has been collected by or provided to us. We will also act as independent Controllers and will be responsible for processing the data in accordance with the GDPR.

What Personal Data Do We Collect

Personal Data is information that relates to an identifiable individual (name, date of birth, national insurance number, mobile phone number etc.). We only collect and process Personal Data that is relevant to the provision of the product that we offer or for employment purposes. This may be provided to us verbally, by post or e-mail and by completing Application/Order Forms.

How Will We Use this Personal Data?

We will only use Personal Data to:

- Conduct due diligence
- Provide our Product or for employment purposes (including providing quotations and arranging employment related benefits)
- Perform administrative activities in connection with the provision of our Products and employment
- Monitor or prevent fraud
- Exercise, defend or protect our legal rights
- Comply with legal, professional and contractual obligations
- Co-operate with Regulatory bodies

We do not sell personal information to third parties or use Personal Data for marketing purposes. We will only use information provided to us in ways we can by law and in accordance with GDPR guidelines. This includes only collecting as much relevant information as we need to provide the Services requested from us. Should we plan to use Personal Data for a new purpose, we will update our Privacy Policy and communicate the changes to our Clients before starting any new processing.

Who We Share Personal Data With

We may disclose relevant Personal Data to third parties such as Insurers, Benefit Providers, Company Clients and Intermediary or Business Partners for the purposes of providing our Services and fulfilling our contractual or regulatory obligations. We will request consent to process certain information, such as claims or medical information, when it is necessary to do so.

We may also provide Personal Data to other relevant agencies for preventing or investigating fraud, including HMRC.

If Stainless Plating Limited or substantially all its assets are acquired by a third party, Personal Data held about our Staff and Clients will be one of the transferred assets.

How We Protect Personal Data

We have implemented appropriate technical and organisational measures to protect the Relevant Personal Data in our possession against unauthorised or unlawful processing and against accidental loss, misuse, unauthorised access, destruction, damage, alteration or disclosure in accordance with Data Protection Regulations. We evaluate these measures on a regular basis to ensure the security of the processing.

Access to Personal Data and Correction

We want to make sure that your personal information is accurate and up to date. We collect relevant Personal Data when you contact us and again at regular intervals. You have the right to request the information that we hold about you. If you would like a copy of this, please email or write to us at the below address. You can ask us to correct or remove information you think is inaccurate. If you fail to provide relevant information to us, or request that any Personal Data we already hold is erased or restricted, this may affect the Services that we provide and our ability to manage them.

Data Retention Periods

We will only retain Personal Data for as long as necessary to fulfil the Purpose for which it was collected, as set out in this Privacy Notice, and for as long as we are required to keep it by law or regulatory requirements and for record keeping or auditing purposes.

Changes to Our Privacy Policy

We will keep our Privacy Policy under regular review. Any revised versions will be provided to our Clients so that they can exercise their rights to object to any further processing of Personal Data.

The Right to Complain

We are committed to working to resolve any complaint or concern about privacy. If you feel that we have not been able to assist with this, you have the right to make a complaint to the Information Commissioner's Office at www.ico.org.uk/concerns

How to Contact Us

Please contact us if you have any questions about our Privacy Policy or information we hold about you. Our designated contact for Data Protection Compliance and can be contacted as follows:



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